



Booking Form

Date of hire:		
Contact name:		
Address (including postcode):		
Home/mobile telephone number:		
Email address:		
Name & Address of hire venue:		
Total number of hours: (Please highlight or circle)	2 hours @ £200 8pm until 10pm 3 hours @ £275 8pm until 11pm Additional hours charged @ £75 per hour	
Special requests/particular themes:		
Additional set of prints (£50):	Yes	No
Guest Book (£50):	Yes	No
Colour scheme of prints:		
Personalised message for your prints: (i.e. Angela's 50 th Birthday)		

Deposit

A firm booking is deemed to have been made when a non-refundable booking fee of £50 has been received by KPW Booths; this can be paid by cash, cheque (made payable to MAD 4 I.T. Ltd) or bank transfer (details available on request). The Customer will then be sent a receipt for the booking fee.

Balance of Payment

The balance of the agreed fee is payable on the date of the event. If payment is not made at this time, KPW Booths retains the right to cancel the contract without refund of the booking fee. They will not do this without making every effort possible to contact the Customer to secure the balance. Hire locations in city centres will carry a surcharge of £20 because of the high price of car parking, unless the venue has free reserved parking.

Declaration

I have read and understood the terms and conditions outlined in the following pages

Signatures:		
Date:		

**Please return this page with your £50 non-refundable booking fee to secure your date to:
KPW Booths, 68 Cranfield Road, Wigan WN3 5QG**



Booking Form

Terms and Conditions

The following contract and its terms will set forth an agreement between KPW Booths and the Customer for the hire of the photo booth

This written contract sets forth the full, written intention of both parties and supersedes all other written and/or oral agreements between the parties.

Access, Space & Power for the Photo Booth

We require at least a 10' x 10' area to include space for the booth itself, your guest line and a table for props. We suggest the booth be placed within 6 feet of the electrical outlet. Ideally, it must not be shared with any high-drain equipment, such as amplifiers, refrigerators, neon lights or other items that require heavy electrical use.

Date Changes & Cancellations

If the booking is cancelled within 3 days of signing the booking form, the booking fee is refundable. If the booking is cancelled more than 3 days after the booking date, the booking fee is non-refundable. The booking form is valid whatever the weather and the client is required to provide shelter from such weather (if applicable). If the event is cancelled as a result of extreme weather conditions, hence requiring the event to be rescheduled, there is no loss of the booking fee as long as the date rescheduled is mutually agreeable (time and date) within 3 months of the original date.

Damage To KPW Booth's Equipment

The Customer acknowledges that it shall be responsible for any damage or loss to KPW Booths caused by any misuse of their equipment by the Customer or its guests.

Indemnification

The Customer agrees to, and understands the following:

The Customer will indemnify KPW Booths against any and all liability related to the Customer's Event during or after Customer's event. The Customer will indemnify KPW Booths from the time of service and on into the future, against any liability associated with the Customer.

The Customer will indemnify KPW Booths against any and all liability associated with the use of any pictures taken within the Photo Booth, by its representatives, employees or affiliates at the Customer's event.

All guests using the photo booth hereby give to KPW Booths:

The right and permission to copyright and use all photographic portraits or pictures and email addresses of any photo booth user who may be included intact or in part, made through any and all media now or hereafter known for illustration, art, promotion, advertising, trade, or any other purpose.

In addition, I hereby release, discharge and agree to save harmless KPW Booths, from any liability, that may occur or be produced in the taking of said picture or in any subsequent processing thereof, as well as any publication thereof, including without limitation any claims for libel or invasion of privacy.

Force Majeure

The due performance of the contract is subject to alteration or cancellation by KPW Booths owing to any cause beyond their reasonable control (e.g. sudden illness/injury/victim of crime)

KPW Booths will attempt to contact other operators in the event that they are not able to attend your booking due to the clause above. However, it may prove difficult or impossible to find a replacement operator at short notice or at the same price.

